

TESSO

**APPLICATION for RECOGNITION as
an ACCREDITED TELECOMMUNICATIONS SERVICE PROVIDER**

Return to:

TESSO Phone: 04 476 9928

P O Box 17 063 021 658 953

WELLINGTON Fax : 04 476 9043

Please read and complete all pages of this form

(1) Company Name

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(2) Mailing Address

(3) Contact Numbers

.	Area Code	Number
Business		
Mobile		
Fax		@
e-mail		

(4) Company Establishment Date: ___/___/___

(5) Company Employee Numbers and locations: _

Management	Qualified Field Supervisors	Qualified Field Staff	Unqualified Field Staff	Apprentices, Trainees or under training	Comments <i>"Field" indicates staff working directly on the job. "Qualified" means holding a recognised qualification, refer (7) overleaf.</i>
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Note: Applicants must be

- Operating within the telecommunications industry or be working in a contractual arrangement with

a telecommunications enterprise.

(6) Attach a one-page copy of the Company's programme of works for the 12-month accreditation period and indicate in which category(s) accreditation is sought:

supply of telecommunications equipment	
telecommunications equipment installation & commission, maintain & repair	
telecommunication networks operations	
telecommunications consulting and service provider	
Other	

(7) Provide details of your employee's qualifications and experience relevant to the proposed programme of works

Numbers	Qualifications and/or relevant Unit Standards	Average Years of Experience in the industry
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.	.	.
.	.	.

In support of the above detail for key staff a list of :

- Degrees, diplomas or certificates held
- Current practising certificates, licences or registration held
- References relating to experience

(8) Provide an outline of the training initiatives you have in place for your numbers of apprentices, trainees and staff

(9) Referees

- Provide details of three referees (at least two to be recent customers) who are prepared to vouch for successful completion of works by your Company in the selected accreditation field(s), refer 6 above.
- Include an example of a job-sheet and work invoicing
- Include examples of work instructions that indicates how customers requirements are met.

(10) Declaration To Be Signed By Applicant

I certify that the information provided in this application is true and accurate.

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Signature	Position	Date

(11) **Fees**

Registration fees, payable on application, are \$250 + GST for members of TESSO and \$750 + GST for non-members. The annual renewal of registration fee is to be \$100 + GST.

(12) **Check List**

- Have you completed all sections of this form
- Attachments tick box

	Copies of references
	Programme of works for the accreditation period
	List for key staff of current practising certificates, licences or registrations
	Contact details for referees and examples of job-sheet, invoice and work instructions
	Fee (tax invoice provided on request)

(13) **For any questions please**

contact :

A.C.(CHRIS) JONES M.IPENZ Telephone 04 476 9928

Executive Officer TESSO 021 658 953

P O Box 17 063 Fax 04 476 9043

WELLINGTON. e-mail chris.jones@tesso.org.nz